



THE NEW YORK CITY DEPARTMENT OF EDUCATION/JOEL I. KLEIN, CHANCELLOR



MEYER LEVIN SCHOOL FOR THE PERFORMING ARTS
INTERMEDIATE SCHOOL 285

November 12, 2010

Dear Parents,

This letter is to remind you that **Tuesday, November 16, 2010 is Parent-Teacher Conference Day.** The schedule is as follows:

Afternoon Session: 1:00-3:00 p.m.

Evening Session: 6:30-8:30 p.m.

Parent-Teacher Conference is the time to reinforce parent-school relationships that will lead to the dynamic partnership that is necessary to ensure the educational success of each student.

Your attendance sends a positive message to your child, i.e., that he/she is very important to you and that you care about their academic achievement.

Therefore, please make every effort to attend one of the above sessions so together we can help them reach their goals.

A reminder that school will be dismissed at approximately 12:00 on Tuesday, November 16th.

As always, thank you for your continued support.

Sincerely,

Frederick A. Underwood
Principal